

# Rule 5.625. Notice of Completion of Guardian Education Requirements

**(a) Filing.** Unless the guardian education requirement is waived by the court, each guardian, other than a professional guardian, shall file with the court within 4 months after the issuance of letters of guardianship or letters of guardian advocacy a notice of completion of guardian education requirements.

**(b) Content.** The notice shall state:

**(1)** That the guardian has completed the required number of hours of course instruction and training covering the legal duties and responsibilities of a guardian, the rights of a ward, the availability of local resources to aid a ward, and the preparation of habilitation plans and annual guardianship reports, including accountings;

**(2)** The date the course was completed;

**(3)** The name of the course completed; and

**(4)** The name of the entity or instructor that taught the course.

**(c) Verification.** The notice shall be verified by the guardian.